

FIRE PROTECTION POLICY BOARD

MEETING

May 21, 2003

**General Administration Building
Olympia, WA**

Board Members Present: Jim Potts, Mark Kahley, TJ Nedrow, Janet Paulson, Jim Broman, Joe Coultman, Sharon Colby

WSP Staff Present: State Fire Marshal Mary Corso and Ellen Tombleson

Guests Present: Dave Wakefield, Duane Malo, Rich Chaney and Chuck Duffy

Approval of Agenda-

The agenda was approved as written.

Approval of Minutes –

The minutes from the April 16, 2003, regular meeting were approved, with the correction of changing the mention of the Association of Washington Counties (page 2) to Washington State Association of Counties.

State Fire Marshal Report – State Fire Marshal Mary Corso provided an overview of SB 5935 which transfers the duties and responsibilities from the Adjutant General to the Chief of the Washington State Patrol. Mary explained that this bill basically overlays the Law Enforcement Mobilization to the State Fire Service Resource Mobilization Plan. Mary also reported that this was the third unsuccessful year of adding the State Fire Marshal as an ex-officio member of the State Building Code Council, and advised that this would probably be an item that would be included as part of the Bureau's 2004 Agency Request Legislation.

State Fire Defense Committee Report –

Following discussion on the IMTs payment authority in an undeclared presidential disaster, it was recognized that the resolution to this issue maybe long term. In the meantime, Dave advised that he and Mark would collaborate on establishing a problem statement to be forwarded on to Mike Brown and Jennifer Dunn.

Motion: It was moved and seconded to have the problem statement developed and incorporated into a letter to be forwarded on to congressional representatives.

Motion passes. Unanimous.

Dave also presented changes to the WA State Fire Services Resource Mobilization Plan.

Motion: It was moved and seconded to approve the global editorial changes as presented.

Motion passes. Unanimous.

There was also a consensus opinion to support items #2 (allow the State Fire Defense Committee to review the impacts of the changes and submit these changes to the Mobilization

Plan for approval by February 2004) and item #3 (Begin the rewrite and update of the plan in 2004 in conjunction with the Law Enforcement impacts for approval by the Policy Board in 2005).

Dave advised that he is preparing a letter to go to every fire chief in the state with a packet of information containing an outline of the changes to the Mobe Plan, check lists and list of the Regional Coordinators. Jim Potts requested that Dave send a packet to each of the Board members.

Joint Apprenticeship Program - Rick Chaney and Chuck Duffy provided a presentation on the Joint Apprenticeship Program, which is a program that provides a disciplined framework which combines on the job training, classroom studies and supervision by journey level professionals. The goals of the Joint Apprenticeship program is to improve the quality and quantity of training for the fire service throughout Washington by creating a disciplined career path for professional firefighters and to provide equal opportunities and affirmative action toward a more equitable and representative distribution of underrepresented target groups in the Washington Fire Service, without lowering existing standards.

E-911 Report

Jim Potts advised that the E-911 Advisory Committee is currently looking at possible efficiencies, and are conducting a study that is due to be completed by the end of the year.

Board Elections –

Motion - Jim Broman moved, and Janet Paulson seconded to retain the current Chair (Sharon Colby) and current Vice-Chair (Jim Potts). Motion passes, unanimously. It was discussed and agreed that Jim Potts would act as Vice-Chair until the point that he is replaced on the Board.

OLD BUSINESS

Board Report – Mark Kahley advised that Ellen is in the process of adding the 2001 meeting highlights to the report, and once that has been completed and the pictures updated, that it should be ready for one final review by the FPPB before it is sent to the Governor's Office.

Mary advised that she would look into the process for ordering an Excel software program for Sharon, for her use relating to the Fire Protection Policy Board.

Pending List – The Pending List was reviewed and will be updated accordingly.

NFIRS Data Cards – Anjela distributed sample copies of the NFIRS data cards. The next step is to have staff work with WSP Graphics Art Section to format the cards for printing. Sharon requested that a similar card be developed for the FPPB that would list the members and their contact information, along with the revised Policy Board policies. Sharon also advised that she wants to continue considering development of a tri-fold brochure, and asked that all FPPB members gather samples of any informational brochures they come across.

Possible Carbon Monoxide Legislation – Anjela Foster distributed information on carbon monoxides death statistics from the Consumer Products Safety Commission. She also distributed information on laws from other states. New Jersey and Rhode Island were the only 2 states that have carbon monoxide detector requirements. Information Anjela received from the Department of Health indicated that in 2002, there were 58 deaths in Washington State

attributed to carbon monoxide poisoning. Of those 58 deaths, 44 were suicides. Following discussion, it was agreed that efforts should be directed towards education, versus forwarding legislation.

Professional Education Development Summit – Jim Broman provided an overview of the meeting held April 22, 2003, at the Snoqualmie Summit and reviewed the summary notes which outlined the process used to identify the strategy statement. The meeting was well attended, and both Mary and Jim feel that it was a great success. The next step is to hold a second meeting to ratify the work product and receive feedback on an implementation strategy.

Firefighter I Program – Sharon read a letter received from the Washington Fire Commissioners Association which provided an overview of SSB 5176 and urged the FPPB to develop a plan of providing increased FFI and wildland firefighter training above the minimum \$3 per hour training. The letter also expressed that it is the opinion of the WFCA that all excess training revenue should be used as a financial incentive, through increased per hour reimbursement, over the \$3 per hour minimum. Jim Broman advised that the WSAFCs primary mission for the FFI program is to get new departments/districts into the system, and they are not in favor of arbitrarily raising fees, that they are more supportive of the development of additional modules and program enhancements. Mary provided a copy of the original FF1 document that was developed in 1998 when Senator Haugen requested that the Bureau take a look at the FFI issue and the availability of training for small rural fire departments in the state of Washington. Mary suggested that a committee be formed, including stakeholder representatives from small rural fire departments, west side fire departments, both career and volunteer, to look at the direction of the program and to produce a plan, similar to the Basic Firefighter I. It was suggested that members of the WFCA be invited to participate on the committee, along with Sharon Colby, Jim Broman, Jim Potts, Mark Kahley, Janet Paulson and Joe Coultman as Policy Board representatives.

Motion: Following discussion, Jim Broman moved to endorse the State Fire Marshal's plan, through the use of a diverse stakeholders group to encourage and expand participation in the Firefighter I Training Program.

Motion Seconded. Motion passes, Unanimous

Following discussion, it was agreed that Sharon Colby send a response to the WFCA advising that their letter was received, that the FPPB understands their concerns and have taken action to address their concerns.

NEW BUSINESS

Media Day - Mary advised that the Bureau will be hosting media day at the Fire Training Academy. The event will provide an overview of the FPB and its programs and will also provide hands on training opportunities to the media attendees.

Wildland Interface Risk Reduction Study Group – Mark Kahley provided an update on the Wildland Interface Risk Reduction Study Group, an overview on the Firewise Community program which is built on the philosophy of personal responsibility. Mark advised that through the Firewise Community program, that there are 118 communities in Washington State that are identified as at-risk communities.

Mark advised that the direction of the Wildland Interface Risk Reduction Study Group is to proceed with the marketing for Firewise Communities, with the major component being the personal responsibility element. Mark advised that DNR will work with the State Fire Marshal's Office to develop a draft marketing plan for future review.

WA. State Fire Service Leadership Forum – Joe Coultman was identified as the new FPPB representative on the Forum. The remaining dates for 2003 Forum meetings are July 15, September 23 and November 18.

Consolidation of USAR Cache – Joe Coultman provided an overview of the process that moved USAR caches from Seattle and Pierce County to Federal Way. Following discussion it was agreed that at this time the FPPB will not be involved in the decision to consolidate the caches.

Homeland Security Summit - Joe advised that he would forward copies of information on the Homeland Security Summit to the FPPB members for their review prior to the next meeting so they would be prepared to discuss possible involvement by the FPPB in the Summit.

Meeting adjourned at approximately 2:30.

Next Meeting:

Work Session

July 16, 2003 – 9:00

WSP Headquarters Conference Room

Approved:

Sharon Colby, FPPB Chair

(Date)